

**HOUSING AUTHORITY OF THE CITY OF MILLVILLE**  
**BUDGET ANALYSIS**  
**FOR THE SEVEN MONTHS ENDED APRIL 30, 2022**

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BUDGET ANALYSIS  
FOR THE SEVEN MONTHS ENDED APRIL 30, 2022**

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HOUSING AUTHORITY OF THE CITY OF MILLVILLE  
Millville, New Jersey  
STATEMENT OF NET ASSETS BY PROGRAM  
At April 30, 2022

	Housing Choice Voucher Program	Central Office	All AMPS	Total Low Rent Public Hsg.	Holly City Family Center
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and Investments	\$ 148,544	\$ 295,815	\$ 1,631,531	\$ 1,927,346	\$ 24,221
Restricted Cash	(2)	-	2,133	2,133	-
Cash - Tenant Security Deposits	-	-	11,094	11,094	-
Total Cash	148,542	295,815	1,644,758	1,940,573	24,221
Accounts Receivable - Tenants (Net)	-	-	(15,017)	(15,017)	-
Accounts Receivable - HUD	-	9,693	24,230	33,923	-
Accounts Receivable - Other	-	1,444	25,356	26,800	30,707
Due from Holly City Family Center	-	173,888	-	173,888	-
Prepaid Expenses and Other Current Assets	1,598	135,507	(19,097)	116,410	2,852
Interfund Receivables	-	46,043	-	46,043	-
Total Current Assets	150,140	662,389	1,660,229	2,322,618	57,780
<u>FIXED ASSETS</u>					
Land	-	-	517,185	517,185	-
Buildings and Improvements	-	21,512	33,148,783	33,170,295	451,809
Furniture, Equipment and Machinery	13,733	146,500	5,978,438	6,124,938	117,467
Construction in Progress	-	-	1,621,433	1,621,433	-
Total Fixed Assets	13,733	168,012	41,265,839	41,433,851	569,276
Less: Accumulated Depreciation	(8,282)	(126,333)	(31,819,216)	(31,945,549)	(200,862)
Net Fixed Assets	5,451	41,679	9,446,623	9,488,302	368,414
Deferred Outflows - Pension	15,032	109,440	126,981	236,422	-
Total Assets	\$ 170,623	\$ 813,509	\$ 11,233,833	\$ 12,047,342	\$ 426,195
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts Payable:					
Vendors and Contractors	\$ 610	\$ 19,886	\$ 184,835	\$ 204,721	\$ 9,736
Accrued Expenses	1,560	5,880	68,381	74,261	6,933
Security Deposits Payable	-	-	10,928	10,928	-
Current Portion of Long-Term Debt	-	-	150,000	150,000	-
Deferred Revenue	12,709	-	57,028	57,028	9,232
Accrued Compensated Absences - Current	1,858	6,266	4,673	10,939	4,953
Due to Millville HA	-	-	-	-	172,534
Due to Other Governments	-	-	97,099	97,099	-
Interfund Payables	46,042	-	-	-	-
Total Current Liabilities	62,780	32,033	572,944	604,976	203,388
Long-Term Debt	-	-	605,000	605,000	2,584
Accrued Pension and OPEB Liabilities	206,059	1,573,517	1,746,955	3,320,472	-
Accrued Compensated Absences - Noncurrent	16,726	45,896	21,053	66,949	11,667
Total Liabilities	285,565	1,651,445	2,945,952	4,597,397	217,638
<u>NET ASSETS</u>					
Invested in Net Fixed Assets Net of Related D	5,451	41,679	8,691,623	8,733,302	365,831
Restricted Net Assets	(1,444)	-	2,131	2,133	-
Unrestricted Net Assets	(118,949)	(879,615)	(405,874)	(1,285,489)	(157,274)
Total Net Assets	(114,941)	(837,936)	8,287,880	7,449,946	208,557
Total Liabilities and Net Assets	\$ 170,623	\$ 813,509	\$ 11,233,833	\$ 12,047,343	\$ 426,195
UNP Excluding Pension and OPEB	\$ 72,078	\$ 584,461	\$ 1,214,100	\$ 1,798,562	\$ (157,274)

**HOUSING AUTHORITY OF THE CITY OF MILLVILLE**  
**LOW RENT PUBLIC HOUSING PROGRAM (ALL AMPS AND COCC)**  
**STATEMENT OF OPERATING REVENUES AND EXPENDITURES**  
**FOR THE SEVEN MONTHS ENDED APRIL 30, 2022**

	<b>Annual Budget April 30, 2022</b>	<b>Budget to April 30, 2022</b>	<b>Actual to April 30, 2022</b>	<b>Variance Favorable / (Unfav.)</b>
<b>INCOME</b>				
Dwelling Rentals	\$ 1,746,800	\$ 1,018,967	\$ 1,065,103	\$ 46,136
Excess Utility Charges	37,785	22,041	7,020	(15,021)
PHA and Sect. 8 Bookkeeping Fees	58,290	34,003	34,588	586
Public Housing Mgt Fee	443,222	258,546	319,896	61,350
Capital Fund Administrative Fee	97,304	56,761	59,243	2,482
Sect. 8 Mgt. Fee / Overhead Reimb.	16,240	9,473	11,556	2,083
Asset Management Fees	12,000	7,000	34,370	27,370
Management Fees - Other PHAs	87,550	51,071	43,775	(7,296)
Operating Funds from CFP	340,564	198,662	232,598	33,935
PFS Operating Subsidy	1,852,967	1,080,897	1,121,220	40,322
Investment Income	1,500	875	86	(789)
CARES Act Revenue	-	-	-	-
Other Income	251,760	146,860	167,413	20,553
Total Income	<u>4,945,982</u>	<u>2,885,156</u>	<u>3,096,866</u>	<u>211,710</u>
<b>EXPENSES</b>				
Administrative Salaries	567,597	331,098	324,332	6,766
Benefits	284,870	166,174	135,360	30,814
Audit	14,000	8,167	6,509	1,658
Management Fees	540,526	315,307	320,671	(5,364)
Bookkeeping Fee	42,165	24,596	24,293	304
Collection Losses	43,671	25,475	54,640	(29,166)
Telecommunications	47,500	27,708	26,296	1,413
Supplies	40,400	23,567	17,115	6,452
Computer Support	41,300	24,092	32,822	(8,730)
Legal	44,000	25,667	30,819	(5,152)
Accounting	72,000	42,000	42,275	(275)
Staff Training & Travel	47,500	27,708	9,442	18,266
Administrative Other	199,667	116,472	55,526	60,946
Total Administrative	<u>1,985,196</u>	<u>1,158,031</u>	<u>1,080,100</u>	<u>77,931</u>
Resident Services Expense	<u>32,200</u>	<u>18,783</u>	<u>7,599</u>	<u>11,184</u>
Total Tenant Services	<u>32,200</u>	<u>18,783</u>	<u>7,599</u>	<u>11,184</u>
Gas	307,100	179,142	181,148	(2,006)
Electric	325,300	189,758	196,973	(7,214)
Water/Sewer	369,700	215,658	193,853	21,805
Total Utilities	<u>1,002,100</u>	<u>584,558</u>	<u>571,973</u>	<u>12,585</u>
Maintenance Salaries	239,146	139,502	148,177	(8,676)
Benefits	109,429	63,834	58,921	4,913
Materials	230,289	134,335	125,314	9,021
Uniforms	1,600	933	683	251
Exterminating Contract	35,600	20,767	19,840	927
Plumbing/Electrical Service	64,800	37,800	50,461	(12,661)
HVAC Service	24,480	14,280	30,669	(16,389)
Vehicles	17,150	10,004	8,836	1,169
Trash Removal	65,700	38,325	60,922	(22,597)
Elevator contract	128,240	74,807	66,878	7,929
Miscellaneous Contracts	321,497	187,540	171,082	16,458
Total Maintenance	<u>1,237,931</u>	<u>722,126</u>	<u>741,783</u>	<u>(19,657)</u>
Security / Lease Enforcement Services	<u>17,200</u>	<u>10,033</u>	<u>-</u>	<u>10,033</u>
Total Protective Services	<u>17,200</u>	<u>10,033</u>	<u>-</u>	<u>10,033</u>
Insurance	247,000	144,083	144,384	(300)
PILOT	78,249	45,645	48,930	(3,285)
Interest & Other General Expenses	7,466	4,355	2,783	1,572
Total General Expenses	<u>332,715</u>	<u>194,084</u>	<u>196,097</u>	<u>(2,013)</u>
Total expenses, excl. Asset Mgt	<u>4,607,342</u>	<u>2,687,616</u>	<u>2,597,552</u>	<u>90,064</u>
Asset Management Fees	<u>12,000</u>	<u>7,000</u>	<u>34,370</u>	<u>(27,370)</u>
Total Expenses	<u>4,619,342</u>	<u>2,694,616</u>	<u>2,631,922</u>	<u>62,694</u>
Increase / (Decrease) in Net Assets from Operations	\$ 326,640	\$ 190,540	\$ 464,944	\$ 274,404
Net Assets - Beginning of Period	<u>6,985,002</u>	<u>6,985,002</u>	<u>6,985,002</u>	
Net Assets - End of Period	<u>\$ 7,311,642</u>	<u>\$ 7,175,542</u>	<u>\$ 7,449,946</u>	

**HOUSING AUTHORITY OF THE CITY OF MILLVILLE  
CENTRAL OFFICE COST CENTER  
STATEMENT OF OPERATING REVENUES AND EXPENDITURES  
FOR THE SEVEN MONTHS ENDED APRIL 30, 2022**

	<b>Annual Budget <u>April 30, 2022</u></b>	<b>Budget to <u>April 30, 2022</u></b>	<b>Actual to <u>April 30, 2022</u></b>	<b>Variance Favorable / (Unfav.)</b>
<b>INCOME</b>				
PHA and Sect. 8 Bookkeeping Fees	\$ 58,290	\$ 34,003	\$ 32,886	\$ (1,117)
Public Housing Mgt Fee	443,222	258,546	219,975	(38,571)
Capital Fund Administrative Fee	97,304	56,761	68,038	11,277
Sect. 8 Mgt. Fee / Overhead Reimb.	16,240	9,473	11,556	2,083
Asset Management Fees	12,000	7,000	31,920	24,920
Management Fees - Other PHAs	87,550	51,071	43,775	(7,296)
Investment Income	150	88	85	(3)
Other Income	54,232	31,635	28,268	(3,368)
Total Income	<u>768,988</u>	<u>448,576</u>	<u>436,502</u>	<u>(12,074)</u>
<b>EXPENSES</b>				
Administrative Salaries	263,525	153,723	112,908	40,814
Administrative Benefits	109,172	63,684	38,894	24,789
Legal	40,000	23,333	20,995	2,339
Staff Training & Travel	37,000	21,583	7,322	14,261
Retiree Benefits	-	-	-	-
Travel / Meetings	-	-	-	-
Accounting	72,000	42,000	42,275	(275)
Audit	6,500	3,792	300	3,492
Administrative Other:			-	
Computer Operations	10,800	6,300	9,655	(3,355)
Telephone	8,000	4,667	3,792	875
Office Supplies & Equipment	14,400	8,400	4,090	4,310
Postage	2,400	1,400	1,434	(34)
Other	34,000	19,833	13,575	6,259
Total Administrative	<u>597,797</u>	<u>348,715</u>	<u>255,240</u>	<u>93,475</u>
Gas	-	-	-	-
Electric	-	-	-	-
Water/Sewer	-	-	-	-
Total Utilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Supplies	3,000	1,750	-	2,917
Vehicle Maintenance		-	-	-
Total Maintenance	<u>3,000</u>	<u>1,750</u>	<u>-</u>	<u>2,917</u>
Insurance	5,000	2,917	26,004	(23,087)
Other	-	-	-	-
Total General Expenses	<u>5,000</u>	<u>2,917</u>	<u>26,004</u>	<u>(23,087)</u>
Depreciation Expense	-	-	-	-
Total Expenses	<u>605,797</u>	<u>353,382</u>	<u>281,244</u>	<u>72,137</u>
Increase / (Decrease) in Net Assets from Operations	\$ 163,191	\$ 95,195	\$ 155,258	\$ 60,063
Prior Period Adjustment	-	-	-	
Net Assets - Beginning of Period	<u>(993,194)</u>	<u>(993,194)</u>	<u>(993,194)</u>	
Net Assets - End of Period	<u>\$ (830,003)</u>	<u>\$ (897,999)</u>	<u>\$ (837,936)</u>	

**HOUSING AUTHORITY OF THE CITY OF MILLVILLE**  
**STATEMENT OF OPERATING REVENUES AND EXPENDITURES (ALL AMPS)**  
**FOR THE SEVEN MONTHS ENDED APRIL 30, 2022**

	<b>Annual Budget April 30, 2022</b>	<b>Budget to April 30, 2022</b>	<b>Actual to April 30, 2022</b>	<b>Variance Favorable / (Unfav.)</b>
<b>INCOME</b>				
Dwelling Rentals	\$ 1,684,300	\$ 982,508	\$ 1,065,103	\$ 82,595
Excess Utility Charges	23,400	13,650	7,020	(6,630)
Operating Funds from CFP	340,564	198,662	232,598	33,935
PFS Operating Subsidy	1,852,967	1,080,897	1,121,220	40,322
Investment Income	1,350	788	1	(787)
CARES Act Revenue	-	-	-	-
Other Income	197,528	115,225	139,145	23,920
Total Income	<u>4,100,109</u>	<u>2,391,730</u>	<u>2,660,364</u>	<u>268,634</u>
<b>EXPENSES</b>				
Administrative Salaries	304,072	177,375	211,424	(34,048)
Benefits	175,698	102,491	96,466	6,025
Audit	7,500	4,375	6,209	(1,834)
Management Fees	540,526	315,307	320,671	(5,364)
Bookkeeping Fee	42,165	24,596	24,293	304
Collection Losses	43,671	25,475	54,640	(29,166)
Telecommunications	39,500	23,042	22,504	538
Supplies	26,000	15,167	13,024	2,142
Computer Support	30,500	17,792	23,167	(5,375)
Legal	4,000	2,333	9,824	(7,491)
Staff Training & Travel	10,500	6,125	2,120	4,005
CARES Act Expense	-	-	-	-
Administrative Other	165,667	96,639	41,952	54,688
Total Administrative	<u>1,389,799</u>	<u>810,716</u>	<u>826,293</u>	<u>(15,577)</u>
Resident Services Expense	<u>32,200</u>	<u>18,783</u>	<u>7,599</u>	<u>11,184</u>
Total Tenant Services	<u>32,200</u>	<u>18,783</u>	<u>7,599</u>	<u>11,184</u>
Gas	307,100	179,142	181,148	(2,006)
Electric	325,300	189,758	196,973	(7,214)
Water/Sewer	369,700	215,658	193,853	21,805
Total Utilities	<u>1,002,100</u>	<u>584,558</u>	<u>571,973</u>	<u>12,585</u>
Maintenance Salaries	239,146	139,502	148,177	(8,676)
Benefits	109,429	63,834	58,921	4,913
Materials	227,289	132,585	125,314	7,271
Uniforms	1,600	933	683	251
Exterminating Contract	35,600	20,767	19,840	927
Plumbing/Electrical Service	64,800	37,800	50,461	(12,661)
HVAC Service	24,480	14,280	30,669	(16,389)
Vehicles	17,150	10,004	8,836	1,169
Trash Removal	65,700	38,325	60,922	(22,597)
Elevator contract	128,240	74,807	66,878	7,929
Miscellaneous Contracts	321,497	187,540	171,082	16,458
Total Maintenance	<u>1,234,931</u>	<u>720,376</u>	<u>741,783</u>	<u>(21,407)</u>
Security / Lease Enforcement Services	<u>17,200</u>	<u>10,033</u>	<u>-</u>	<u>10,033</u>
Total Protective Services	<u>17,200</u>	<u>10,033</u>	<u>-</u>	<u>10,033</u>
Insurance	242,000	141,167	118,380	22,787
PILOT	78,249	45,645	48,930	(3,285)
Interest & Other General Expenses	7,466	4,355	2,783	1,572
Total General Expenses	<u>327,715</u>	<u>191,167</u>	<u>170,093</u>	<u>21,075</u>
Total expenses, excl. Asset Mgt	<u>4,003,945</u>	<u>2,335,635</u>	<u>2,317,741</u>	<u>17,893</u>
Asset Management Fees	<u>12,000</u>	<u>4,000</u>	<u>34,370</u>	<u>(30,370)</u>
Total Expenses	<u>4,015,945</u>	<u>2,339,635</u>	<u>2,352,111</u>	<u>(12,477)</u>
Increase / (Decrease) in Net Assets from Operations	\$ 84,164	\$ 52,096	\$ 308,253	\$ 256,157
Net Assets - Beginning of Period	<u>7,978,196</u>	<u>7,978,196</u>	<u>7,978,196</u>	
Net Assets - End of Period	<u>\$ 8,062,360</u>	<u>\$ 8,030,292</u>	<u>\$ 8,286,449</u>	<u>\$ 256,157</u>

**HOUSING AUTHORITY OF THE CITY OF MILLVILLE**  
**HOUSING CHOICE VOUCHER PROGRAM**  
**ACTUAL VS. BUDGETED STATEMENT OF OPERATIONS**  
**FOR THE SEVEN MONTHS ENDED APRIL 30, 2022**

	<b>Annual Budget <u>April 30, 2022</u></b>	<b>Budget to <u>April 30, 2022</u></b>	<b>Actual to <u>April 30, 2022</u></b>	<b>Variance Favorable / <u>(Unfav.)</u></b>
INCOME				
HAP Subsidy	\$ 1,580,000.00	\$ 921,667	\$ 894,780	\$ (26,887)
Admin. Fee Subsidy	168,138	\$ 98,081	93,674	(4,407)
Fraud Recovery	3,000	\$ 1,750	772	(978)
Interest Income	-	\$ -	13	13
CARES Act Revenue	-	\$ -	-	-
Other Income	24,500	\$ 14,292	14,558	266
Total Income	<u>1,775,638</u>	<u>1,035,788.83</u>	<u>1,003,797</u>	<u>(31,992)</u>

EXPENSES				
CARES Act Expenses	-	-	-	-
CARES Act Expense Contra	-	-	-	-
Management Fee to Central Office	16,240	9,473	11,556	(2,083)
Bookkeeping Fee to COCC	16,125	9,406	8,810	596
Administrative Salaries	90,664	52,887	60,071	(7,184)
Employee Benefits	42,049	24,529	18,043	6,485
Legal	2,000	1,167	-	1,167
Audit	1,000	583	-	583
Travel & Training	1,500	875	1,129	(254)
Sundry Administrative Expense	7,700	4,492	8,591	(4,099)
Telephone	2,600	1,517	2,030	(514)
Supplies	3,000	1,750	452	1,298
Computer Support & Maintenance	3,800	2,217	6,619	(4,402)
Insurance	5,000	2,917	1,167	1,750
Housing Assistance Payments	1,581,500	922,542	934,606	(12,064)
Total Expenses	<u>1,773,178</u>	<u>1,034,353.83</u>	<u>1,053,075</u>	<u>(18,721)</u>
Increase / (Decrease) in Net Assets from Operations	\$ 2,460	\$ 1,435	\$ (49,277)	\$ (50,712)
Net Assets - Beginning of Period	<u>(65,664)</u>	<u>(65,664)</u>	<u>(65,664)</u>	
Net Assets - End of Period	<u>\$ (63,204)</u>	<u>\$ (64,229)</u>	<u>\$ (114,941)</u>	

Increase / (Decrease) in Admin. Fee Reserves	\$ (9,838)
Increase / (Decrease) in HAP Reserves	(39,440)
	<u>\$ (49,277)</u>

HAP Reserves at End of Period	<u>\$ (1,444)</u>
Admin. Fee Reserves at End of Period	<u>\$ (113,498)</u>





**HOLLY CITY FAMILY CENTER**  
**STATEMENT OF OPERATING REVENUES AND EXPENDITURES**  
**FOR THE SEVEN MONTHS ENDED APRIL 30, 2022**

	<b>Annual Budget <u>April 30, 2022</u></b>	<b>PRO RATED Budget to <u>April 30, 2022</u></b>	<b>Actual to <u>April 30, 2022</u></b>	<b>Variance Favorable / (Unfav.)</b>
<b>INCOME</b>				
Dues	\$ 210,624	\$ 122,864	\$ 99,081	\$ (23,783)
Classes, Training Fees & Guest Passes	57,000	33,250	21,287	(11,963)
Pool Rentals - Schools & Swim Teams	60,000	35,000	47,222	12,222
Summer Camp	60,000	35,000	11,575	(23,425)
HCPM Fee for Service Revenue	116,279	67,829	30,673	(37,156)
Paycheck Protection Program Grant	-	-	-	-
Other Grant Revenue - SHINE	-	-	27,553	27,553
Interest Income	-	-	14	14
Miscellaneous Other Income	7,100	4,142	7,764	3,622
Total Income	<u>511,003</u>	<u>298,085</u>	<u>245,167</u>	<u>(52,918)</u>
<b>EXPENSES</b>				
Administrative Salaries	44,535	25,979	26,386	(407)
Payroll Taxes & Benefits	-	-	-	-
Audit	5,500	3,208	2,917	292
Advertising / Marketing	3,000	1,750	2,549	(799)
Credit Card Processing Fees	4,800	2,800	4,559	(1,759)
Payroll Services	4,200	2,450	2,339	111
Telecommunications	3,500	2,042	2,555	(513)
Computer Software & Support	1,800	1,050	3,957	(2,907)
Legal	2,000	1,167	193	974
Staff Training & Travel	1,800	1,050	1,978	(928)
Office Supplies	1,200	700	1,725	(1,025)
Dues & Licenses	1,100	642	1,633	(991)
Total Administrative	<u>73,435</u>	<u>42,837</u>	<u>50,789</u>	<u>(7,952)</u>
Program Salaries	277,849	162,079	105,481	56,597
Payroll Taxes & Benefits	33,100	19,308	17,486	1,822
Internet & Cable TV	6,600	3,850	2,190	1,660
Pool & Fitness Materials & Supplies	10,000	5,833	10,380	(4,546)
Summer Camp Supplies	1,200	700	72	628
Maintenance Contract Costs	6,000	3,500	4,250	(750)
Interest - Fitness Ctr. Equipment	-	-	186	(186)
Total Program Services - Fitness Ctr.	<u>334,749</u>	<u>195,270</u>	<u>140,046</u>	<u>55,225</u>
Maintenance & Supportive Svces. Salaries	29,744	17,351	15,354	1,997
Payroll Taxes & Benefits	-	-	-	-
Janitorial Supplies & Materials	4,300	2,508	2,680	(171)
Total Program Services - HCPM	<u>34,044</u>	<u>19,859</u>	<u>18,034</u>	<u>1,826</u>
SHINE Program Expenses	<u>-</u>	<u>-</u>	<u>27,553</u>	<u>(27,553)</u>
Gas	1,000	583	1,390	(807)
Electric	42,000	24,500	40,290	(15,790)
Total Utilities	<u>43,000</u>	<u>25,083</u>	<u>41,680</u>	<u>(16,596)</u>
Insurance	24,000	14,000	12,348	1,652
Property Taxes	420	245	-	245
Total General Expenses	<u>24,420</u>	<u>14,245</u>	<u>12,348</u>	<u>1,897</u>
Total Expenses	509,648	297,295	290,448	34,399
Increase / (Decrease) in Net Assets from Operations	1,355	790	(45,281)	(18,519)
Net Assets - Beginning of Period	<u>253,838</u>	<u>253,838</u>	<u>253,838</u>	
Net Assets - End of Period	<u>\$ 255,193</u>	<u>\$ 254,628</u>	<u>\$ 208,557</u>	

**HOUSING AUTHORITY OF THE CITY OF MILLVILLE**  
**NOTES RE: BUDGET ANALYSIS FOR THE SIX MONTHS ENDED APRIL 30, 2022**

**PUBLIC HOUSING PROGRAM**

1. Actual net income from operations is \$464,944 through April 30 vs. budget of \$190,540

Favorable variance of \$274,404 is due to the following:

- Operating subsidy of \$1,121,220 exceeds budget by \$403,220.
- YTD Maintenance contract costs are approximately \$16,458 below budget to date.
- Dwelling rents exceed budget by approximately \$40,655 net of anticipated collection losses.

**HOUSING CHOICE VOUCHER PROGRAM**

1. Program utilization remains above 98% for the year.

3. Unrestricted net position at April 30, 2022 excluding pension and OPEB obligations equals \$123,242 adjusted for pension and OPEB.

4. All CARES Act funds have been expended

**HOLLY CITY FAMILY CENTER**

1. Membership dues are \$23,783 below budget for the six months ended April 30, 2022. Staff should contact all prior members personally to attempt to build current membership levels.

2. Classes, training fees, guest passes are \$11,963 below budget for the six month period due to the drop in membership.

3. Year-to-date salaries and benefits are also below budgeted levels due to the reduced utilization of the Family Center for the first two months of the fiscal year.

4. Management must explore the possibility of providing other services to reduce the budget deficit.